

Minutes

2023 Annual General Meeting Parkhill Stanley Park Community Association

DATE May 9, 2024 (for year 2023)

TIME 7:00pm

ELECTED CHAIR Richard Gray

ATTENDANCE

See Attendance List

The quorum of was met with 16 voting members in attendance (+4 board members)

Secretary – Kimberly Byrnes

Scrutineer – Sarah Papineau (City of Calgary liaison)

OPENING REMARKS

Thank you and Welcome

- The board would like to take this opportunity to thank Brandi Shuttleworth, our past president for her significant contributions to the community (AGM, Stampede Breakfast, Christmas/Holiday Party, Casino). We're far better off now than we were at the beginning of Brandi's term. Also thanks to Sarah Scott for continuing in the role of Hall Manager.

The meeting called to order at 7:05

GUESTS

Calgary-Elbow – Constituency Assistant to MLA Samir Kande, Harry Chandler

- Bill 20 - Proposed changes to Provincial Government powers over Municipalities; introduce political parties into municipal politics
- Time for questions - none asked
- Cards left on table for residents to contact for feedback and further questions

APPROVAL OF THE AGENDA, PREVIOUS MINUTES AND NEW NAME

Notification of AGM

- Proper Notice calling this Annual General Meeting of members was provided by an email to our membership, advertising on the community association's social media outlets, door hangers and signage in the community.

Approval of Agenda and Previous Minutes – No additions or changes requested

Motion: made by Tara Weiss to approve the agenda for tonight's meeting

Seconded by: Adam Gill

- 18 in favor
- 0 Against
- 1 Abstain

Motion Carried

Approval of Previous meeting minutes:

Motion: made by Dan Dobson to approve minutes from previous meeting

Seconded by: Kelly Dobson

- 18 in favour
- 0 Against
- 1 Abstain

Motion Carried

Re-Naming of the Community Association

Motion: made by Ruth Melchior to include new naming of the Community Association from Parkhill Stanley Park Community Association to Parkhill Community Association

Seconded by: Adam Gill

- 15 in favor
- 1 Against
- 1 Abstain

Motion Carried

FIRST CALL FOR NOMINATIONS

Ruth Melchior - Director of Development

John Macbeath - Director of Facilities

The first call for nominations of the open board position was made and 2 members came forward: Ruth Melchior and John Macbeath

Open Board Positions

- President (1-Year Term)
- Vice-President (2-Year Term)
- Treasurer (2-Year Term)
- Secretary (1-Year Term)

- Director of Communications (1-Year or 2-Year Term)
- Director of Social and Events (1-Year or 2-Year Term)
- Director of Facilities (1-Year or 2-Year Term) **John Macbeath**
- Director of Development (1-Year or 2-Year Term) **Ruth Melchior**
- Directors at Large (1-Year or 2-Year Term)

REPORTS

(Acting) President Report – Richard Gray

- Accomplishments
 - 2023 Stampede Breakfast
 - 2023 Charity Casino & Funding
 - 2023 Christmas/Holiday Party
 - Continue to retain the Mangrove Daycare (at capacity) & Church
 - Established spending policy and rate schedule
- Key Issues to be addressed
 - Deferred maintenance of the facility and allocation of Community Association funding
 - Membership awareness and engagement
- Vision for the future
 - Birthday Party Package
 - Pub Nights
 - Expanded fitness program

Motion: made by Errol Lee Fullen to approve the President’s Report

Seconded by: Tara Weiss

- 16 in favor
- 0 Against
- 1 Abstain

Motion Carried

Treasurer Report – Shaun Kavalinas

See accompanying treasurer files for more details.

- **Bookkeeping updates**
 - **digitizing and standardizing**
- **Plan to bring back in a bookkeeping service**
 - **continue current process**
- **Year end financials (September 2023)**
 - **Presented and reviewed**
- **Cashflow 2023 and 2024 forecast**
 - **see graphs from slides**
-

Motion: made Eleontine Atkins by to approve the Treasurer’s Report

Seconded by: Ashlee Collier

- 16 in favor
- 0 Against

- 1 Abstain

Motion Carried

Motion: made by Ruth Melchior to approve the audited financial statements as presented

Seconded by: Kelly Dobson

- 16 in favor
- 0 Against
- 1 Abstain

Motion Carried

Motion: made by Adam Gill to approve empowering the board ability to changing year end date as presented

Seconded by: Errol Lee Fullen

- 14 in favor
- 2 Against
- 2 Abstain

Motion Carried

Vice President Report – Margaret Francis

See accompanying VP files for more details.

- Report on Crime and Safety
 - see slides from presentation
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Director Traffic and Roads Report – Kim Byrnes

- Accomplishments
 - Mission Bridge project
 - Advocating to Ward 8 representatives for 5A pathway along Mission Road
 - Community Clean up events
 - RTSU – filed report regarding safety of pedestrian crossings at 1st and 34th Ave on Mission Rd
- Key Issues to be addressed and plan of action
 - Space on website for RTSU monthly updates
 - Expand scope of community clean up events
 - Collaborate with Parks or Roads regarding bushes along Mission Rd
- Vision for the future
 - Ongoing collaboration with Development/Planning committee regarding new developments and LAP process to improve transportation and mobility
 - Beautification of Princess Oblensky Park
 - To see an integrated 5A pathway from Elbow River to Macleod Trail (and beyond)
 - Pump Track!

Director of Facilities – Richard Gray

- Accomplishments
 - Obtained a building inspection 'PASS' from Fire Codes Officer
 - Oven and hood vent repaired and now the kitchen is available to be rented
 - Advanced the 'Cedar Room' project from Class 5 to Class 1 estimate
 - 90% of design is complete, 2024 construction anticipated
 - Quonset ceiling crack repaired during investigative work
 - Continue to retain Sarah Scott as the Hall Manager
 - Service agreements for trades & regular maintenance item
- Key Issues to be addressed
 - Security system and accessibility improvements
 - Shared court space for Pickle Ball & Tennis
- Vision for the future
 - Complete the roof structural repair project and begin utilizing the 'Cedar Room'
 - Security system enhancements and modernization
 - Obtain capital funding to replace/update the floor in Main Hall

Director of Communications – Shaun Kavalinas

See accompanying Communications files for more details.

- Website overhaul
- Advertising and improved social media presence
- Goals
 - develop communication plan
 - Review scope of migrating emails
 - automate posting to reduce workload
 - local business discounts for CA members

Motion: made by Leontine to ratify the actions of the board of directors for the period following the previous annual general board meeting

Seconded by: Ruth

- 16 in favor
- 0 Against
- 1 Abstain

Motion Carried

NOMINATIONS

2nd call for nominations made with no new nominations or volunteers

- Ashlee Collier - Secretary

3rd call for nominations made with no new nominations of volunteers

Presented Nominees for Approval

Nominated May 9, 2024	Open Board Roles
<ul style="list-style-type: none"> • Richard Gray - President (1-Year Term) • Margaret Francis - Vice-President (2-Year Term) • Shaun Kavalinas - Director of Communications (1-Year Term) • Kimberly Byrnes - Directors at Large (1-Year Term) • Susan Gannon - Directors at Large (1-Year Term) 	<ul style="list-style-type: none"> • Treasurer (2-Year Term) • Secretary (1-Year Term) • Director of Social and Events • Director of Facilities • Director of Development

Motion: made by Shelly close the nominations for the board of directors

Seconded by: Tara

- 16 in favor
- 0 Against
- 1 Abstain

Motion Carried

Motion: made by Errol Lee F to elect the nominees as presented for the board of directors

Seconded by: Kelly D

- 16 in favor
- 0 Against
- 1 Abstain

Motion Carried

CALL TO ACTION

We have volunteer sign-up sheets available at the back of the room. Please get involved or in touch with the director leading your area of interest.

Motion made by Shelley to (Get wording from Richard re: funding for block party)

Second Adam G

- 15 in favour
- 0 Against
- 1 Abstain

Motion: made by Adam G to adjourn the meeting

Seconded by: Ruth M

- 16 in favor
- 1 Against
- 1 Abstain

Motion Carried

NEXT MEETING

Date to be announced based on completion of the audit for 2023 Target November or December of 2024